



# VACANCY ANNOUNCEMENT

**Job Title:** Buddy Center Veterinary Technician

Regular Full Time

**Range Minimum:** \$13.00/hour

Non-Exempt Position

**Opening Date:** July 19, 2010

**Closing Date:** August 20, 2010

(Open until filled)

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## PRIMARY RESPONSIBILITIES:

- Observes animals for any medical disorders and conducts diagnostic tests to diagnose medical conditions of sheltered animals.
- Administers treatment to sheltered animals.
- Maintains medical/surgical treatment reports in an accurate and timely manner.
- Performs pre and post surgical duties on animals selected for surgery.
- Performs euthanasia on a rotating basis.
- Communicates with patrons and veterinary clinics concerning health of adopted animals.
- Assists in maintenance of surgical and health care areas to assure cleanliness and safety.

## EDUCATION/EXPERIENCE REQUIREMENTS:

- Bachelor's degree in a biological science, such as biology, zoology, etc. **or** an Associate's degree in veterinary technology from an accredited institution.
- Successful completion of a veterinary technician internship or one year prior experience in a full service veterinary hospital.
- Computer literate in Windows environment.
- Excellent interpersonal skills and ability to work in a team environment.
- Ability to communicate effectively orally and in writing.
- Working knowledge of current veterinary medical and surgical procedures.
- Chameleon experience preferred.

## WORKING CONDITIONS:

Works in an area with a high noise level. Frequent exposure to and/or handling of industrial cleaning supplies, animals and controlled substances. Occasional lifting up to 75 lb. with reasonable accommodations. Frequent walking, bending and stooping in kennel areas. Subject to animal bites and scratches.

This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to complete any other job related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an "at-will" relationship.

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## HOW TO APPLY FOR THIS POSITION:

**Current Employees:** Submit a copy of current resume and "Application for Job Vacancy" form available from the Administration receptionist desk or in HR Online. **Employee applications submitted without supervisor/manager signature will not be accepted.**

**All Other Applicants:** Apply online at [http://www.ddfl.org/help\\_wanted.htm](http://www.ddfl.org/help_wanted.htm) or email resume to [hr@ddfl.org](mailto:hr@ddfl.org)