

# VACANCY ANNOUNCEMENT

**Job Title:** Surgery Kennel Technician

Regular Full Time

**Range Minimum:** \$10.75/hour

Non-Exempt Position

**Opening Date:** June 10, 2010

**Closing Date:** July 9, 2010

(Open until filled)

---

## PRIMARY RESPONSIBILITIES:

- Maintains a clean and safe environment in the surgical suite area and kennel facilities within health care.
- Washes laundry and removes trash on a daily basis.
- Provides animals housed in the health care area with appropriate food and humane care and handling.
- Observes animals to ensure proper feeding and report any signs of illness or behavior problems.
- Assists in stocking supplies necessary for surgical suite operation.
- As needed, assists with animal handling and preparation for surgical procedures.
- Provides quality people care to patrons, colleagues and volunteers.
- Performs and/or assists with euthanasia on a rotating basis.

## EDUCATION/EXPERIENCE REQUIREMENTS:

- High school diploma or GED equivalent.
- Previous animal handling experience and three to six months experience working in a shelter or similar environment.
- Demonstrated interpersonal skills and ability to work in a team environment.

## WORKING CONDITIONS:

Exposure to volatile anesthetic chemicals, controlled substance drugs, such as antibiotics, topical medications, etc., and fumes. Works in high noise level areas. Subject to animal scratches and bites, cuts and bruises. Continuous standing, stooping, bending and lifting up to 75 pounds with reasonable accommodations. May be on call for patron emergencies. Performs euthanasia on a rotating basis.

This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to complete any other job related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an "at-will" relationship.

---

## HOW TO APPLY FOR THIS POSITION:

**Current Employees:** Submit a copy of current resume and "Application for Job Vacancy" form available from the Administration receptionist desk or in HR Online. **Employee applications submitted without supervisor/manager signature will not be accepted.**

**All Other Applicants:** Apply online at [http://www.ddfl.org/help\\_wanted.htm](http://www.ddfl.org/help_wanted.htm) or email resume to [hr@ddfl.org](mailto:hr@ddfl.org)