



VACANCY ANNOUNCEMENT

Job Title: Animal Care Technician

Regular Full Time

Range Minimum: \$10.46/hour

Non-Exempt Position

Opening Date: October 23, 2009

Closing Date:

(Open until filled)

PRIMARY RESPONSIBILITIES:

- Cleans and maintains the kennels and facilities.
- Providing animals with adequate food and water on a daily basis.
- Observes animals to ensure proper feeding and reports any signs of illness or behavioral problems.
- Examines, vaccinates and tags animals.
- Cleans and sanitizes animal kennels during morning and evening cleaning for disease control.
- Conducts routine "spot" checks and cleaning throughout the day.
- Assists with and/or performs euthanasia on a rotating basis.

EDUCATION/EXPERIENCE REQUIREMENTS:

- High school diploma or GED equivalent.
- Ability to lift up to 75 lbs. with reasonable accommodations .
- Basic computer proficiency in a Windows environment.
- Previous animal handling experience preferred.

WORKING CONDITIONS:

Works in an area with a high noise level. Frequent exposure to and/or handling of industrial cleaning supplies, animals and controlled substances. Occasional lifting up to 75 lb. with reasonable accommodations. Frequent walking, bending and stooping in kennel areas. Subject to animal bites and scratches.

This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to complete any other job related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an "at-will" relationship.

HOW TO APPLY FOR THIS POSITION:

Current Employees: Submit a copy of current resume and "Application for Job Vacancy" form available from the Administration receptionist desk or in HR Online. **Employee applications submitted without supervisor/manager signature will not be accepted.**

All Other Applicants: Apply online at http://www.ddfl.org/help_wanted.htm or email resume to hr@ddfl.org