

Job Title: Veterinary Technician

Regular Full Time

Range Minimum: \$12.09/hour + \$1.00 bilingual (Spanish/English)

Non-Exempt Position

Opening Date: December 23, 2009

Closing Date: January 22, 2010

(Open until filled)

PRIMARY RESPONSIBILITIES:

- Examines and observes animals for medical disorders and conducts diagnostic tests to diagnose medical conditions of sheltered animals.
- Administers treatment to sheltered animals.
- Performs pre-and post-surgical duties on animals selected for surgery.
- Maintains medical/surgical treatment reports in an accurate and timely manner.
- Communicates with patrons and veterinary clinics concerning the health of adopted animals.
- Assists in the maintenance of the surgical and health care areas to ensure cleanliness and safety.
- Performs and/or assists with euthanasia on a rotating basis.

EDUCATION/EXPERIENCE REQUIREMENTS:

- Associates degree in veterinary technology OR a bachelor's degree in a biological science (biology, zoology, etc.).
- Successful completion of a veterinary technician internship or one year experience in a full-service veterinary hospital.
- Computer literate in a Windows environment; proficient in MS Office applications.
- Demonstrated interpersonal skills and ability to work in a team environment.
- Ability to communicate effectively orally and in writing.
- Working knowledge of current veterinary medical and surgical procedures.

WORKING CONDITIONS:

Exposure to volatile anesthetic chemicals, controlled substance drugs, such as antibiotics, topical medications, etc., and fumes. Works in high noise level areas. Subject to animal scratches and bites, cuts and bruises. Continuous standing, stooping, bending and lifting up to 75 pounds with reasonable accommodations. May be on call for patron emergencies. Performs euthanasia on a rotating basis.

This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to complete any other job related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an "at-will" relationship.

HOW TO APPLY FOR THIS POSITION:

Current Employees: Submit a copy of current resume and "Application for Job Vacancy" form available from the Administration receptionist desk or in HR Online. **Employee applications submitted without supervisor/manager signature will not be accepted.**

All Other Applicants: Apply online at http://www.ddfl.org/help_wanted.htm or email resume to hr@ddfl.org